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1 May 1958

MEMORANDUM FOR: Project Director

SUBJECT : COMMA Meetings Scheduled for Week of 11 May

1. Since your departure I have been in touch with [redacted] in connection with various meetings scheduled on subject project. At the time we last met with [redacted] it was agreed to hold a meeting on the 8th of May, possibly in D. C., on the business and security aspects of Project COMMA. Areas of representation would be those of accounting, audit, property administration, contracts, billings and general security considerations including cover stories. Headquarters representation would consist of myself, [redacted] security, [redacted] cover, [redacted] billing, finance and accounting, Ben Kelly, contracts and administration and Messrs. [redacted] and [redacted] Air Force auditors. In addition, consideration was given to inviting Mr. [redacted] of Lockheed Burbank to attend such a meeting in order that Lockheed Missile Division might obtain the benefit of some three years of experience in Project AQUICOM which could be furnished by [redacted] and [redacted] as a background to initiate proper control procedures on Project COMMA. The initial meeting was to be held without subcontractors present and then a subsequent meeting with attendance by appropriate representatives of the subcontractors.

2. In a telephone conversation with [redacted] on 29 April it was agreed that such meetings had best be held in the San Francisco area and deferred to 12-13 May. On the 12th of May the meeting would be held with the prime contractor and his representative only. The 13th would then be devoted to problems of the subcontractors in conjunction with representatives of the prime. The above arrangement has been discussed with Mr. Loggans of INK who is favorably disposed to such a meeting and would propose to send his treasurer [redacted] to represent INK interests. It is proposed to contact GE and determine an appropriate representative from that area to attend the meeting in their behalf on the 13th. At this writing it is not known whether or not Fairchild will be invited to such

a meeting or whether a separate meeting will be held at a later date between Headquarters representatives, INK representatives and Fairchild. Appropriate procedures will be established for Fairchild in accordance with policy decisions which will have been made at the meetings on the 12th and 13th.

3. If agreeable to you and since the technical meeting is to be held in San Francisco on 13 May, [REDACTED] and I would plan to also attend that session with you.

4. The question of coverage for the subs was discussed with [REDACTED]. He proposes to issue immediately initial coverage to each of the subs in the amount of [REDACTED] each. Such coverage would be for the record only and billing under same is not proposed at this time. Jack requested an early supplement to the letter contract now outstanding. Such supplement to be in the amount of [REDACTED] pending negotiation of a firm scope of work and firm cost estimate needed for the definitive contract. I indicated to [REDACTED] that this was possible but that it would also be desirable at this time for Lockheed, as the prime, to submit a rough cost estimate to justify issuance of an amendment in the amount of [REDACTED]. This he agreed to do. Accordingly I have instructed Mr. Kelly to initiate an appropriate amendment. Such amendment to be submitted to you along with Lockheed's preliminary estimate of cost of the work for your approval and subsequent approval of the Director. It is Jack's hope that such an amendment can be carried out to him by the 14th and hopefully within a month thereafter that the definitive contract can be executed.

5. Your attention is invited to the fact that it will be necessary for you to change your reservation as it now stands to proceed directly to D. C. from San Francisco in order that you might see [REDACTED] on the 15th, otherwise we should notify [REDACTED] as soon as possible that you will not be able to see him until the morning of the 16th.

6. Should you not be in agreement with any of the procedures discussed above, please let us know at once so that alternative arrangements can be made.

15/  
GEORGE F. HUNTER

[REDACTED] (1 May 1958)  
[REDACTED]